



NOTICE

CONTINUOUS FORMATIVE ASSESSMENT

As a response to the challenges thrown up by the current pandemic, the College shall be using a formative and cumulative system of assessment and evaluation of pupils in all classes. A record of this shall be maintained for the parent and the pupil. This shall also help the College in recommending promotion to the next higher class as well as to provide a record for the Council for the Indian School Certificate Examinations (CISCE) (for Classes 9, 10, 11 & 12), which might require a record of evaluation of previous years.

The salient features of this system are as follows:

1. An Assessment test in each subject for which marks are awarded shall be conducted upon the conclusion of Module 4. This shall be conducted according to a preset schedule from 1 July, 2021. The first Assessment shall be drawn from Modules 1, 2, 3 & 4.
2. The Assessments shall begin on the day after the recapitulation exercise of every fourth module has been uploaded. This will be in sequence such as Module, 4, 8, 12, 16 ... and so on.
3. The Assessment shall commence at 8.00 a.m. on Mondays, Wednesdays and Fridays, until all subjects in each class have been assessed. The general pattern for this is provided in Point No. 8 below.

NOTE: Due to the large number of subject combinations available in the Senior School, occasionally, some subject assessments shall also be held on Saturdays.

4. Each Assessment shall be according to a schedule announced in advance. The Schedule for Assessment 1, beginning on 1 July, 2021 shall be uploaded on 23 June, 2021.
5. There shall be NO INTERRUPTION IN THE CONTINUOUS UPLOADING THE SUBSEQUENT MODULES and the academic requirements/expectations of each module.
6. Continuous Assessment shall include the submission of TWO PROJECTS. The Projects shall be completed in August 2021 and February, 2022. The Project Topics and Guidelines for Project 1 shall be provided in July, 2021.
7. The maximum marks for each of the Assessments shall be 40 (Forty)
8. The schedule for the Assessment shall be as follows:

CONTINUOUS FORMATIVE ASSESSMENT SCHEDULE		
Time	Alerts	Question Paper Status
08:00 a.m.	Reading Time Begins	Question Paper is visible to the pupil
08:10 a.m.	Writing Time Begins	Pupil is advised to begin writing
08:40 a.m.	First Alarm	Reminder that 30 minutes have elapsed. 30 minutes remain
09:00 a.m.	Second Alarm	Reminder that 50 minutes have elapsed. 10 minutes remain
09:10 a.m.	Final Bell	Question Paper is no longer viewable
09:15 a.m.	Uploading Time Begins	Uploading is advised.
09:40 a.m.	Uploading Time Ends	Opportunity to upload concludes

THE COLLEGE SHALL RECEIVE ANSWER SCRIPTS ONLY VIA THE ACADEMICS PORTAL.

ATTEMPTS TO SEND ANSWER SCRIPTS BY ANY OTHER MEDIA SHALL NOT BE ACCEPTED.

In case an answer script cannot be uploaded, suitable adjustment in shall be made in the award of final marks, based on a calculation of averages.

A handwritten signature in black ink, reading "C. A. McFarland." with a horizontal line underneath the name.

(C. A. McFarland)
Principal

No. 2021-2022/**52**

Date. Monday, 07 June 2021