

**GUIDELINES FOR ESTABLISHMENT OF PRIZES AND AWARDS**  
**FOR LA MARTINIÈRE COLLEGE, LUCKNOW**

Awards, trophies, medals and prizes at La Martiniere College are presented throughout the year, but more specifically on Prize Day and Sports Day. Over the years, there are a number of awards that are keenly competed for, the winning of which is always a matter of great prestige. Group awards including Classes, Sections, Houses etc. are equally prestigious as individual awards for merit. The awards themselves generally commemorate individuals who are intimately connected with the College or in honour of persons who are immortalized by the presentation of an award in their name. It is hoped that over the years the silver objects presented shall be recognized as a part of the heritage and worth of the College. The following guidelines for the establishment of future awards have been presented to the Local Committee of Governors:

1. The award must be instituted in the name of an individual or an event or an achievement.
2. The Donor or Sponsor of the award must be intimately connected with La Martiniere College.
3. The award shall be a running trophy, symbolically presented to the recipient annually and returned to the College immediately. Opportunities for winners to be photographed with the award shall be permitted.
4. Uniquely crafted object, generally symbolizing the reason for the award is to be presented permanently to the College. This must be in pure silver with a minimum 250 grams (kindly note that for the dignity of the award for all time alloys, silver plating/polish etc. shall not be considered appropriate).
5. A brief write-up regarding the rationale for the establishment of the award is expected from the Donor, to be examined by the Local Committee of Governors and thereafter recorded as a part of the history of the College.
6. The presentation of the award for the first time shall generally be made by the Donor at the event at which the award is to be presented.
7. Donors shall be expected to finance a one-time presentation of a Die for a medal that shall be presented to accompany individual awards. This shall be as per the recognized pattern of medals presented by La Martiniere College. La Martiniere College shall continue the presentation of the medal in future years at no further cost to the Donor.
8. A Certificate regarding the individual/group achievement shall be presented that shall prominently bear the name of the award.