



NOTICE

The College Fee Portal shall **remain closed for all transactions** from 5:00 p.m. on **Friday 24 March, 2023** till 9:00 a.m. on **Saturday 01 April, 2023**. This is for annual maintenance, updating of records and related work. **During this period access to the Fee Portal will be blocked for all users.**

FOR THE ATTENTION OF ALL PARENTS

1. **Student Identity Cards:**

Student Identity Cards for Preparatory upwards are to be downloaded, free of cost for all users between 9:00 a.m. on **01 April, 2023** to 5:00 p.m. on **16 April, 2023**. Thereafter Portal charges shall be applicable. Identity Cards shall not be available through any other mode.


KINDLY NOTE

Uploading/updating of photographs for the issue of identity cards:

Parents are required to upload / update a passport size photograph of their son in College prescribed summer uniform against a white background. Kindly click on the link below to submit or replace the photograph. https://lmclko.edunify.in/fees/update_details

2. **Change of data:**

Personal identification details may be updated. Pupil related information may be reviewed on the student's personal dashboard, where certain fields may be updated. These include, occupation, postal address and email address. For confidentiality, this facility is password protected. Access shall be enabled by the OTP sent to the registered mobile number provided for such communication on the College database. To update click on https://lmclko.edunify.in/fees/update_details


(C. A. McFarland)
Principal

No: 46

Date: Wednesday, 22 March, 2023