



ALL PARENTS OF PUPILS OF CLASSES 9, 10, 11 & 12

Consequent to G.O No. Number-1549 / 15-7-2020-1 (20) / 2020 of the Government of Uttar Pradesh, and the Advisory CIR/SAFETY/2020 of the CISCE, New Delhi, La Martiniere College, Lucknow recommenced classes for **optional physical attendance**, from 26 October, 2020.

Subsequent to G.O. Number 2182/15-07-2020-1(20)/2020 dated 08 January 2021, **optional physical attendance** shall recommence after the Winter Vacation from **16 January 2021** with the following conditions and instructions:

1. Physical lessons shall be for classes 9, 10, 11 & 12 ONLY for **optional attendance**.
2. The on-line/distance education model currently in practice shall continue alongside optional physical lessons.
3. Boarding facilities shall not be offered to pupils till the Standard Operating Procedure (SOP) for Resident Scholars is published by the Government. The on-line/distance education model shall continue for them.
4. There shall be no testing/assessment/evaluation/examinations in any physical form until further orders. All Assessment and Evaluation class continue on-line.
5. Pupils of the above mentioned classes shall only be permitted to attend physical lessons after a NO OBJECTION/PERMISSION to attend College is provided by the parents of the pupil in the format attached herewith. This must be presented to the College at the entry gate to obtain entry into the College.
6. **NO PUPIL SHALL BE PERMITTED TO ATTEND OPTIONAL PHYSICAL LESSONS WITHOUT WRITTEN CONSENT OF THE PARENTS.**
7. All pupils attending optional physical lessons shall be in College winter uniform. Haircuts as per the College norm are to be ensured. Given below are instructions for those pupils, who shall be permitted to attend optional physical classes.
 - a. Lessons for **Classes 9, 10, 11 and 12** shall be conducted concurrently from **10:00 a.m. to 1:30 p.m.** Pupils of Classes 9 & 11 shall line up at the entry gate **No 6** and Pupils of Classes 10 & 12 at Gate **No 5** by **9:45 a.m.**
 - b. Maximum strength per section shall be 25 pupils hence pupils may not be assigned to their designated sections.
 - c. There shall be **NO BREAK.**
 - d. There shall be **NO ASSEMBLY.**

8. ENTRY & EXIT:

As a limited number of pupils shall attend per day, they must line up outside the Entry Gate, 15 minutes before the time scheduled for the commencement of lessons, with supervised social distancing and for compulsory thermal scanning. If there is any indication of raised temperature, the pupil shall be immediately sequestered and the parents shall be informed to take the boy home immediately. The pupil shall not be permitted to return for physical classes until a negative Covid-19 report is submitted by the designated authority.

Pupils must use hand-sanitizer upon entering the gate.

- a. **Pupils of Class 9** shall use the classrooms in the North Wing. **Pupils of Class 11** shall use the lecture rooms in Sykes Hall. They shall move directly to the classrooms and shall be restricted to the immediate environs until further orders. Pupils of Class 9 and 11 shall disperse through **Gate No 6 ONLY**.
- b. **Pupils of Class 10** shall use the classrooms in Spence Hall. **Pupils of Class 12** shall use the classrooms in the Mews. They shall be restricted to the immediate environs until further orders. Pupils of Class 10 and 12 shall disperse through **Gate No 5 ONLY**.

9. DRINKING WATER & LAVATORY

- a. **Class 9 & 11:** Drinking water facilities shall be available below the College Office and at the faucets near the embankment. Toilet facilities may be availed of in the lavatories attached to the swimming pool complex.
- b. **Class 10 & 12:** Drinking water facilities shall be available at the faucets behind Spence Hall and near the Mews. Toilet facilities may be availed of in the student lavatories attached to Spence Hall.

10. There shall be **NO TUCK SHOP** facilities until further orders.

11. There shall be no use of **ANY** playing field until further orders.

12. In the interest of health safety, it is **compulsory** for pupils to:

- a. Wear prescribed face masks at all times. These are to be of self-colour, without printing and designs.
- b. Carry a limited amount (100 ml.) of alcohol based hand-sanitizer for individual use.

13. It is advised that pupils carry:

- a. Water-bottles for individual use.
- b. A snack-box
- c. Rubber gloves for added protection.

14. **TIMETABLE:** The Class mini-timetables shall comprise of 5 periods of study per day. Class Teachers shall meet their pupils in the first period.

15. **TEXT AND EXERCISE BOOKS:** Pupils are expected to carry writing material only which should not be shared in the interests of health safety.
16. The use of mobile telephones and digital devices, such as laptops, etc. is temporarily permitted by the College. This must be with the permission of parents, as given in the NO OBJECTION/PERMISSION by them. The College shall not take any responsibility for any damage, loss or allegations of theft of any mobile/digital device.
17. Optional attendance for lessons presumes that the parents shall supervise the attendance of their son, daily. In case of absence it shall be the responsibility of parents to inform the College. The College shall keep a record of physical attendance per day for parents to crosscheck the attendance or truancy of their son. The College shall not take the responsibility of informing about a boy's absence as attendance is optional.

For the reassurance of parents, the following needs to be kept in mind:

1. All classrooms used by the pupils shall be sanitized before the pupils enter.
2. To avoid physical contact between considerable numbers of pupils, there shall be no Assembly, community Break or permission to use the play fields.
3. Sanitizers shall be available in the public areas in addition to the personal sanitizers compulsorily carried by each pupil. Hand-wash shall be available in the lavatories.
4. In the event of a pupil displaying typical signs associated with Covid-19, he shall be sent to the isolation ward of the College Infirmary until such time as he is fetched by his parents who shall be informed.
5. Furniture in classrooms has been arranged to ensure a minimum of SIX feet distance in the seating of each pupil.
6. All pupils shall be sensitized about the spread of Covid-19 and the measures to prevent it.
7. As the College does not offer any transport facilities to its day-scholars, parents are advised to ensure proper sanitization of shared transport.

It is reiterated that the present steps are being taken to gradually resume all physical classes. The health of our pupils is paramount. All reasonable precautions, as given above, shall be enforced. The cooperation of parents is required, along with the counselling of pupils, to minimize risks to themselves and others. The implementation of these measures shall be reviewed daily and a flexible approach shall be adopted for the reassurance of parents.



(P. V. Collins)
Vice Principal

Date: _____

The Principal,
La Martiniere College,
Lucknow

SUB: NO OBJECTION/PERMISSION for my son to attend optional physical lessons from 16
January 2021.

Dear Sir,

This is with regard to my son _____ (name) a pupil of Class
_____ Section _____, Personal Number _____ .

I have received your Circular No 1/2021 Wednesday, 13 January 2021 regarding optional
physical lessons for pupils of Classes 9, 10, 11 & 12.

I have read and understood the conditions and instructions therein. After careful consideration and
following counselling of my son regarding safety measures required during the pandemic, I hereby
consent to my son physically attending lessons as delineated above. I grant permission for him to
physically attend lessons on the designated days and have no objection to his attendance. I am
conscious of the risks involved due to the ongoing pandemic. I understand that the College shall
fulfil the commitments made for the health safety of my son. I understand that this is a cooperative
effort to which my son shall contribute.

My son is permitted to carry and use personal digital equipment to assist in his learning. The
College shall not be held responsible for any damage, loss or theft of these personal devices.

I ensure that my son shall attend all lessons. In case of absence it shall be my responsibility to
inform the College.

Thanking You.

Yours faithfully,

Signature

Name of Father

Signature

Name of Mother