



ALL PARENTS OF PUPILS OF CLASSES 9, 10 11 & 12

Consequent to G.O No. Number-1549 / 15-7-2020-1 (20) / 2020 of the Government of Uttar Pradesh, and the Advisory CIR/SAFETY/2020 of the CISCE, New Delhi, La Martiniere College, Lucknow shall be recommencing classes for **optional physical attendance** following *Dussehra*, from 26 October, 2020. This shall be with the following conditions and instructions:

1. Physical lessons shall be resumed for classes 9, 10 11 & 12 ONLY for **optional attendance**.
2. The on-line/distance education model currently in practice shall continue alongside optional physical lessons.
3. Boarding facilities shall not be offered to pupils till the Standard Operating Procedure (SOP) for Resident Scholars is published by the Government. The on-line/distance education model shall continue for them.
4. There shall be no testing/assessment/evaluation/examinations in any physical form until further orders. All Assessment and Evaluation class continue on-line.
5. Pupils of the above mentioned classes shall only be permitted to attend physical lessons after a NO OBJECTION/PERMISSION to attend College is provided by the parents of the pupil in the format attached herewith. This must be presented to the College by 19 October, 2020 in the Drop Box at Gate Number 4. Intimation of receipt of the NO OBJECTION/PERMISSION letter and consequent permission by the College to attend lessons shall be sent to the parent on the WhatsApp Number of the Class specific group. **NO PUPIL SHALL BE PERMITTED TO ATTEND OPTIONAL PHYSICAL LESSONS WITHOUT WRITTEN CONSENT OF THE PARENT AND CONFIRMATION OF THE SAME BY THE COLLEGE.**
6. All pupils attending optional physical lessons shall be in College khaki uniform. Haircuts as per the College norm are to be ensured.

Given below are instructions for those pupils, who shall be permitted to attend optional physical classes from 26 October, 2020.

1. CLASSES 9 & 10:

- a. Lessons for Classes 9 and 10 shall be conducted concurrently from 7.30 a.m. to 10.30 a.m.. Pupils shall line up at the entry gate by 7.15 a.m.
- b. On Mondays, Wednesdays and Fridays, pupils with ODD NUMBERS (1, 3, 5, 7 ...) in the Nominal Roll of the Section of the Class shall be permitted to attend lessons.
- c. On Tuesdays, Thursdays and Saturdays, pupils with EVEN NUMBERS (2, 4, 6, 8 ...) in the Nominal Roll of the Section of the Class shall be permitted to attend lessons.

2. CLASSES 11 & 12:

- a. Lessons for Classes 11 and 12 shall be conducted concurrently from 11.00 a.m. to 2.00 p.m. Pupils shall line up at the entry gate by 10.45 a.m.

- b. On Mondays, Wednesdays and Fridays, pupils with ODD NUMBERS (1, 3, 5, 7 ...) in the Nominal Roll of the Section of the Class shall be permitted to attend lessons.
 - c. On Tuesdays, Thursdays and Saturdays, pupils with EVEN NUMBERS (2, 4, 6, 8 ...) in the Nominal Roll of the Section of the Class shall be permitted to attend lessons.
3. There shall be **NO ASSEMBLY**.

4. ENTRY & EXIT:

As a limited number of pupils shall attend per day, they must line up outside the Entry Gate, 15 minutes before the time scheduled for the commencement of lessons, with supervised social distancing and for compulsory thermal scanning. If there is any indication of raised temperature, the pupil shall be immediately sequestered and the parents shall be informed to take the boy home immediately. The pupil shall not be permitted to return for physical classes until a negative Covid-19 report is submitted by the designated authority.

Pupils must use hand-sanitizer upon entering the gate.

- a. **Pupils of Class 9 and 11** shall enter the College through **Gate No. 6 ONLY**. Students of Class 9 shall use the classrooms in the North Wing. Students of Class 11 shall use the lecture rooms in Sykes Hall. They shall move directly to the classrooms and shall be restricted to the immediate environs until further orders. Pupils shall disperse through Gate No 8 ONLY.
- b. **Pupils of Class 10 and 12** shall enter the College through **Gate No. 5 ONLY**. Students of Class 10 shall move directly to the classrooms in Spence Hall. Students of Class 12 shall move directly to the classrooms in the Mews. They shall be restricted to the immediate environs until further orders. Pupils shall disperse through Gate No 6 ONLY.

5. DRINKING WATER & LAVATORY


- a. **Class 9 & 11:** Drinking water facilities shall be available below the College Office and at the faucets near the embankment. Toilet facilities may be availed of in the lavatories attached to the swimming pool complex.
 - b. **Class 10 & 12:** Drinking water facilities shall be available at the faucets behind Spence Hall and near the Mews. Toilet facilities may be availed of in the student lavatories attached to Spence Hall.
6. There shall be **NO TUCK SHOP** facilities until further orders.
7. There shall be no use of **ANY** playing field until further orders.
8. In the interest of health safety, it is **compulsory** for pupils to:
- a. Wear prescribed face masks at all times. These are to be of self-colour, without printing and designs.
 - b. Carry a limited amount (100 ml.) of alcohol based hand-sanitizer for individual use.
9. It is advised that pupils carry:
- a. Water-bottles for individual use.
 - b. A snack-box
- c. Rubber gloves for added protection.
10. **TIMETABLE:** The Class mini-timetables shall be distributed on 26 October, 2020. Class Teachers shall meet their pupils in the first period. There shall be five periods of study per day.

11. **TEXT AND EXERCISE BOOKS:** All study material shall continue to be uploaded by the Distance learning mode in practice in the College. On the first day of resumption of classes (26 October, 2020), pupils are expected to carry writing material only which should not be shared in the interests of health safety.
12. The use of mobile telephones and digital devices, such as laptops, etc. is temporarily permitted by the College. This must be with the permission of parents, as given in the NO OBJECTION/PERMISSION by them. The College shall not take any responsibility for any damage, loss or allegations of theft of any mobile/digital device.
13. Optional attendance for lessons presumes that the parents shall supervise the attendance of their son, daily. In case of absence it shall be the responsibility of parents to inform the College. The College shall keep a record of physical attendance per day for parents to crosscheck the attendance or truancy of their son. The College shall not take the responsibility of informing about a boy's absence as attendance is optional.

For the reassurance of parents, the following needs to be kept in mind:

1. All classrooms used by the pupils shall be sanitized before the pupils enter.
2. To avoid physical contact between considerable numbers of pupils, there are different Entry and Exit gates designated. There shall be no Assembly, community Break or permission to use the play fields.
3. Sanitizers shall be available in the public areas in addition to the personal sanitizers compulsorily carried by each pupil. Hand-wash shall be available in the lavatories.
4. In the event of a pupil displaying typical signs associated with Covid-19, he shall be sent to the isolation ward of the College Infirmary until such time as he is fetched by his parents who shall be informed.
5. Furniture in classrooms has been arranged to ensure a minimum of SIX feet distance in the seating of each pupil.
6. All pupils shall be sensitized about the spread of Covid-19 and the measures to prevent it.
7. As the College does not offer any transport facilities to its day-scholars, parents are advised to ensure proper sanitization of shared transport.

It is reiterated that the present steps are being taken to gradually resume all physical classes. The health of our pupils is paramount. All reasonable precautions, as given above, shall be enforced. The cooperation of parents is required, along with the counselling of pupils, to minimize risks to themselves and others. The implementation of these measures shall be reviewed daily and a flexible approach shall be adopted for the reassurance of parents.


(C. A. McFarland)
Principal

Circular No. 51
Tuesday, 13 October 2020

Date: _____

The Principal,
La Martiniere College,
Lucknow

NO OBJECTION/PERMISSION for my son to attend optional physical lessons from 26 October, 2020.

Dear Sir,

This is with regard to my son _____ (name) a pupil of Class _____
Section _____, Personal Number _____ .

I have received your circular No. 51 date Tuesday, 13 October, 2020 regarding resumption of optional physical lessons for pupils of Classes 9, 10, 11 & 12.

I have read and understood the conditions and instructions therein. After careful consideration and following counselling of my son regarding safety measures required during the pandemic, I hereby consent to my son physically attending lessons as delineated above. I grant permission for him to physically attend lessons on the designated days and have no objection to his attendance. I am conscious of the risks involved due to the ongoing pandemic. I understand that the College shall fulfil the commitments made for the health safety of my son. I understand that this is a cooperative effort to which my son shall contribute.

My son is permitted to carry and use personal digital equipment to assist in his learning. The College shall not be held responsible for any damage, loss or theft of these personal devices.

I ensure that my son shall attend all lessons. In case of absence it shall be my responsibility to inform the College.

Thanking You.

Yours faithfully,

Signature

Name of Mother

Signature

Name of Father